

ALEXANDRA VISCUSI

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EDUCATION	UNIVERSITY OF PENNSYLVANIA	08/2021 - Present
	<i>Master of Architecture</i> <ul style="list-style-type: none">• Currently Pursuing	
	PRINCETON UNIVERSITY	08/2015 - 06/2019
	<i>Bachelor of Arts, Architecture</i> <ul style="list-style-type: none">• Graduated with Departmental Honors• Completed a written thesis in April 2019 titled, <i>A Reconstructed Relationship: The Influence of Modern Design Strategies on the Urban Redevelopment of the Historic City of Philadelphia</i>• Division I Student-Athlete	

LEADERSHIP & ATHLETICS	<ul style="list-style-type: none">• Captain & Member of the Princeton University Varsity Softball Team. Managed up to 25 hours per week of practices, lifts, and competitions. Captain for the 2018-2019 season. 2 Ivy League Championships and 2 NCAA Regional appearances.• Fall Athlete Orientation Leader. Worked with fall student-athletes to assist in their transition to collegiate athletics and academics. Provided them with resources, guidance, and mentorship throughout their fall semesters.• Student-Athlete Wellness Leader. Nominated by coaches to serve on a committee as a liaison between the team and on-campus resources.• Friends of Jaclyn Foundation Representative. Provided support and encouragement for a child adopted by the softball team and coordinated events for her when she visited campus.• Coach for the 18u Pa Chaos National Tournament Team. Volunteered in the Pa Chaos Tournament organization for the past three years. Assistant coach of the 18u Pa Chaos National Team for the fall 2020 and summer 2021 tournament seasons.• Member of the Alumni Reunion Committee for Episcopal Academy. Developed creative ways to keep the class engaged in virtual events. Participated in discussions and planning efforts to coordinate a reunion event and social hours for the Class of 2015.	
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EXPERIENCE	MADISON CONCRETE CONSTRUCTION	07/2019 -09/2021
	Malvern, PA // <i>BIM Specialist and Estimator.</i> <ul style="list-style-type: none">• Worked as a BIM Specialist and used Tekla software to create 3D models of buildings to be constructed in the field.• Learned Tekla Structures with limited guidance and customized functions to implement the software throughout the company.• Estimated the cost of jobs, submitted proposals and bids, and completed cost initialization documentation• Won over \$30 million of work in jobs for the company, including: Riddle Hospital, Princeton University Art Museum, etc.	
	PRINCETON UNIVERSITY TICKETING	09/2017 - 05/2019
	Princeton, NJ // <i>Ticket Sales Manager.</i> <ul style="list-style-type: none">• Performed accurate cash handling and followed proper departmental procedures regarding ticket and pass issuance.• Provided superior customer service to clients throughout the season and worked front of house for productions.• Managed ticket office hours and trained new employees in two database systems to sell tickets to students, faculty, and alumni.	
	OFFICE OF THE UNIVERSITY ARCHITECT	06/2018 - 08/2018
	Princeton, NJ // <i>Summer Intern.</i> <ul style="list-style-type: none">• Participated in discussions related to ongoing campus planning and project planning for the University, primarily the designs for a new residential college, a pedestrian bridge, new administrative offices, and new athletic fields.• Completed due diligence documentation, assisted in phone calls for client references, and presented case studies using Adobe Creative Suite products.• Conducted research on the history of campus planning for Princeton University.	

ADDITIONAL EXPERIENCE

University of Pennsylvania // Philadelphia, PA // Volunteer Softball Coach
Pottruck Gymnasium // Philadelphia, PA // Recreation Assistant
One Earth Architecture // Beijing, China // Summer Intern.
Princeton University Marketing // Princeton, NJ // Marketing Team Member

SKILLS

- **Intermediate:** Microsoft Excel, Microsoft Powerpoint, Microsoft Word, Adobe Illustrator, Adobe Photoshop, Adobe InDesign, Rhino, Tekla Structures, Social Media Platforms
 - **Basic:** Keyshot, Chief Architect, AutoCAD, Revit, Grasshopper, GIS Software, 3D Printing, CNC Milling, Wire Cutting, ZUND Cutting, Hilti Software, Spanish
 - **Soft Skills:** Leadership, Organization, Interpersonal Skills, Teamwork, Time-Management, Adaptability, Willingness to Learn Problem Solving, Critical Thinking, Resourcefulness
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VOLUNTEER INVOLVEMENT

- **Macha Village, Gansu Province, China:** worked in a village to build sustainable architecture with students from Hong Kong and Xi'an
 - **Cape Town and Khayelitsha, South Africa:** refurbished a pre-school by painting, rebuilding a playground, and planting a garden
 - **Quito, Ecuador and the Galapagos Islands:** built cages, harvested food, and provided care for the animals in the rescue center
 - **Philadelphia, Pennsylvania:** volunteered at a Ronald McDonald House; packaged meals for families in need at St. Joseph's Church; taught at Vacation Bible School
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